



Misenge Environmental and Technical Services Ltd

(A subsidiary of ZCCM Investments Holdings Plc)

JOB DETAILS

Position: Chief Executive Officer

Reports to: Chairperson of the Board of METS

JOB PURPOSE

To direct, monitor, implement high level strategies and manage the overall operations and resources pertaining to environmental and other activities of the Company in order to ensure that the Business objectives of METS are realised.

KEY RESULT AREAS AND PRINCIPAL ACCOUNTABILITIES

KEY RESULT AREAS	PRINCIPAL ACCOUNTABILITIES
Strategic Planning	<ul style="list-style-type: none">• Coordinate the preparation of the organization's Strategic Plan and secures its approval by the Board;• Monitor the implementation of the Strategic Plan to achieve the Company's goals• Devise strategies to respond to changes in the environment
Annual Operating Plans and Budgeting	<ul style="list-style-type: none">• Ensures the development and implementation of annual operating plans and budgets;
Systems Development	<ul style="list-style-type: none">• Develop, implement and monitor organizational strategies• Develop and implement systems that promote efficiency in order to meet the set objectives of the Company;• Ensure performance management is a regular feature in the company;• Ensure that procurement of products and services required by the Company are conducted in a transparent and cost-effective manner as per ZPPA guidelines.

Leadership	<ul style="list-style-type: none"> • Provide leadership to realise the vision of the Company
Board Decisions	<ul style="list-style-type: none"> • Implement Board policy decisions; • Develop and review policies in response to changes in the environment.
Overall Management	<ul style="list-style-type: none"> • Guide the business into the future with planned growth by ensuring higher productivity, effective utilisation of resources and promotion of good governance principles in order to meet the overall goals of the Company.

ESSENTIAL/DESIRABLE QUALIFICATIONS/EXPERIENCE

a Qualifications

- Grade 12 certificate
- Bachelor's Degree in Environmental Management or related field
- Master's Degree in Business Administration/Management or related field
- A member of the Engineering Institution of Zambia

b Required Experience

- Minimum 7 years work experience in senior management
- Proficient in technical reporting and presentation
- Experience as a functional team or project team leader.
- Proven project and customer management and regulator liaison experience
- Experienced in leading and preparing high quality proposals

c Skills Specification

- Strategic Thinking
- Good Presentation Skills
- Excellent interpersonal and leadership skills
- Strong decision-making skills
- Analytical mindset and problem-solving orientation